



WHAT IS THE VR PROGRAM?

The VR program helps individuals with disabilities prepare for, obtain and maintain employment.

Your VR Counselor will determine if you are eligible for the VR program based on:

-  **1** A diagnosable disability that creates a barrier to employment.
-  **2** You require VR services to obtain employment and can benefit from VR services.

If eligible, your VR Counselor will help you create an individual plan for employment that will outline the specific services you need to become employed. For services to be effective, you must be willing to address your disability and go to work.

I WANT TO APPLY, NOW WHAT?



- **Complete the application.** If you need assistance completing the application please contact the VR office.
- **Make an appointment** with your VR Counselor for an initial interview.

WHAT CAN I EXPECT IN THE INITIAL INTERVIEW?

- You will **meet with your VR Counselor** to review your application.



- **Get medical records:**



- VR will help obtain medical records needed to determine eligibility.
- If you already have copies of your medical records, please bring them with you to your appointment.
- If records do not exist, your VR Counselor will send you for an assessment.

- **Your VR Counselor will take a copy of your picture ID**

Acceptable Forms of Picture ID:



Current driver's license

ID card issued by the federal, state, local, or tribal government agency

US passport or passport card

US active duty/retiree/reservist military ID card

USCIS permanent resident card

USCIS employment authorization card

School ID card

WHAT HAPPENS AFTER MY INITIAL INTERVIEW?

- Your VR Counselor will use your disability records and the information you provide during the initial interview to determine your eligibility for the VR program.
- Your VR Counselor has up to 60 days to determine your eligibility but may request more time from you if records are not immediately available.
- You will receive a letter that will tell you if you are eligible for the VR program and if you are on the waitlist.



Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711.
Spanish Relay Utah: 1-888-346-3162.